

**Mobility Coordinator/Manager**

GWANGJU INSTITUTE OF SCIENCE AND  
TECHNOLOGY (GIST), SOUTH KOREA

Dear colleague,

We would like to inform you that we are accepting nomination for Fall Semester (October 2025 intake) Mobility Programme. You are invited to nominate your students for this coming intake.

**Nomination Procedures are as follows:**

1. Submit your nominees via this [nomination form](#)
2. Nominees will receive an email from UM to inform on the application procedure.

**Acceptable Exchange Quota: 8 semester slots**

*Note: 2 semester slots is equivalent to 1 full-year slot. If you intend to send additional students on top of the stipulated quota, the additional nominees will be charged with a discounted tuition fee of USD 300 per semester.*

**Your Institution Nomination Passcode: KR6124**

*Note: The passcode must not be shared to students as this is to avoid students nominating themselves without going through the home university.*

If you have any questions, please do not hesitate to contact us at [studyabroad@um.edu.my](mailto:studyabroad@um.edu.my).

Best regards.

**RAFIZA HASHIM**

Director

International Students and Mobility Centre



UNIVERSITI  
MALAYA

*Let's kick start your  
journey here!*



Malaysia is a very colorful  
country just like the famous  
local "Nasi Lemak"

# Application Process

## Application Stages

Applicant apply through  
apply.um.edu.my

Stage 1



Stage 2



Application Documents Checking by  
UM Mobility Admission Office (ISC)

Stage 3



Applicant Receive  
Status Notification

Stage 4



Applicant to accept the  
Offer Letter through the  
application system

Stage 5



Student Visa  
Application

Stage 6



Begin your Mobility programme  
at Universiti Malaya

# Eligibility to Apply

- ☐ Registered as an active student at home university;
- ☐ Have completed at least one academic year of study at home university;
- ☐ Nominated officially by home university (an official coordinator's full name and email address is required);
- ☐ Have good academic standing with CGPA not less than 3.0 or equivalent; and
- ☐ Have good command of English in speaking and writing.

## English Language Requirements

- ☐ Students are required to fulfil either one of the English requirements below:

Type	IELTS (Academic)	TOEFL IBT	TOEFL PBT	TOEFL CBT	TOEFL ITP	TOEIC	CEFR	Other
Min. Score	Band 6	80	550	214	550	690	B2	Equivalent to IELTS Band 6

- ☐ A Support/Recommendation Letter issued by the Home University's Coordinator to confirm the student's english proficiency will be sufficient for those who do not have any of the above certificates.

## Important Application Documents

- ☐ Recent Passport Size Photograph (Pure White Background)
- ☐ Latest Academic Result/Transcript (must be in English)
- ☐ A copy of the student's passport (front page with ID)
- ☐ English language Examination Result
- ☐ Recommendation Letter issued by home university (Click [here](#) for template)
  - ☐ Confirm your student's enrolment status at home university
  - ☐ Recommendation to participate for mobility programme at UM
  - ☐ Scholarship/Sponsorship details (if applicable)

# Module Selection & Approval

1. There will be a module registration week before the semester begins for you to register the modules based on the available capacity and timetable.
2. Students are advised to have alternative modules to register for in case their initial choices are at maximum capacity.
3. Also, students cannot enrol in clashing classes, so students are advised to be prepared with alternative options before the module registration started.
4. UM does not guarantee any modules for any students. All modules are subject to availability in space and offering from the relevant faculties.

## Few things to take note:

- ❑ Undergraduate students are not eligible to take postgraduate modules, but Postgraduate students are allowed to take both undergraduate and postgraduate modules.
- ❑ It is mandatory for students to register a minimum of 6 credits/2 modules and up to a maximum of 20 credits (6-7 modules).

## Important Note:

- ❑ It is the student's responsibility to make sure the online form is filled up accordingly. Please note that incomplete application will not be processed and is deemed unsuccessful.
- ❑ Universiti Malaya from time to time will notify home university's coordinator's regards to any matter related to student mobility programme.
- ❑ All fees charged to the student will be stated in the offer letter issued by the Universiti Malaya. The Universiti Malaya will not be responsible for any service fees charged by any third party (agents etc).

## Important Dates:

Important Dates	Application Stages	Remarks
17 March - 31 May 2025	Stage 1	Deadline of Application
14 June 2025	Stage 2 & 3	Deadline of Application being processed
15 June 2025 - 14 July 2025*	Stage 4	Application Status Notification
15 June 2025 - 14 July 2025*	Stage 5	Issuance of Offer Letter
31 July 2025	Stage 6	Visa Application Deadline
22 - 26 September 2025*	Stage 7	Orientation & Welcoming Session
6 October 2025		Commencement of Classes

\* Subject to change as this is an internal estimation by UM based on the work processes and not set by the Immigration Department of Malaysia

**APPLY NOW!**

[apply.um.edu.my](https://apply.um.edu.my)

# Download Application Guide



<https://shorturl.at/1P1Sc>

## Log on to the programme page for more details

Global Enrichment & Mobility (GEM) Centre | [studyabroad@um.edu.my](mailto:studyabroad@um.edu.my) | 03-7967 7712 | [f](#) [t](#) [i](#) [o](#)

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#### PROGRAM OVERVIEW

The program is conducted for a minimum duration of one semester up to a maximum of one academic year (12 months). It involves credit bearing courses with lectures and tutorials. Students can choose from a wide range of courses which are offered by 15 faculties in Universiti Malaysia.

SEMESTER OFFERING	▶
ACADEMIC CALENDAR	▶
ELIGIBILITY	▶
LANGUAGE PROFICIENCY REQUIREMENTS	▶
NOMINATION & APPLICATION DURATIONS	▶
FEES & COST OF LIVING	▶

<https://studyabroad.um.edu.my/inbound-long-term-home>



Thank you  
For choosing Universiti Malaya